



**GOVERNOR'S OFFICE OF GENERAL COUNSEL (HARRISBURG)
ASSISTANT COUNSEL
OFFICE OF CHIEF COUNSEL
PENNSYLVANIA DEPARTMENT OF TRANSPORTATION**

Are you an attorney interested in more predictable hours to improve your work/life balance? Are you interested in relief from billable hour requirements? This position may be your answer and what better way than by joining a team that provides broad legal support for the newest advancements in the transportation industry. This position at the PennDOT Office of Chief Counsel (OCC) is classified as an Attorney 1, 2, or 3 depending on experience. Based in Harrisburg, it is eligible for a hybrid remote/in-office schedule of three days onsite and two days telework at the discretion of the General Counsel.

Position:

This exciting opportunity in the PennDOT OCC is for a licensed attorney to serve in the General Law Division. In the past year, the General Law Division was responsible for drafting and processing over 7,000 contracts valued at almost \$12 billion. General Law attorneys handle a wide variety of matters, including, but not limited to, autonomous and electric vehicle programs, aviation, shipping and public transit grants, intellectual property protection, information technology licenses, bid protests, and public-private partnerships. Find out more about the many PennDOT programs and initiatives that are supported by General Law attorneys at www.penndot.pa.gov.

Preferred Qualifications:

The successful candidate for this position will have between one (1) and ten (10) years of legal experience and able to demonstrate:

- experience in transactional matters, including the drafting, negotiating, and reviewing of contracts and procurement documents;
- a willingness to learn novel and complex areas of law and develop specialization in substantive practice areas;
- solid legal research, analysis, and reasoning capabilities;
- an ability and willingness to handle legal matters both independently and as part of a team;
- excellent inter-personal skills, including the ability to foster trust and respect and to create positive working relationships.

Requirements:

Applicants must have a Juris Doctor degree from an ABA-accredited law school (or graduating in the current academic semester) and be a member in good standing with the Pennsylvania Bar (or sitting for the July 2024 PA bar exam).

Apply now to join our team:

Interested applicants should send a cover letter setting forth interest in this position, resume, and writing sample (no more than 10 pages) **no later than May 10, 2024** to ogchiring@pa.gov, directed to Derek Riker, Deputy Chief of Staff, 333 Market Street, 17th Floor, Harrisburg, Pennsylvania 17101. To learn more about OGC's mission and get an inside look at what it is like to be part of the OGC team, visit our website, at www.ogc.pa.gov/careers.

OGC is an Equal Opportunity Employer and is committed to a diverse workforce. The Commonwealth values inclusion as we seek to recruit, develop, and retain the most qualified people to serve the citizens of Pennsylvania. The Commonwealth does not discriminate on the basis of race, color, religious creed, ancestry, union membership, age, gender, sexual orientation, gender identity or expression, national origin, AIDS or HIV status, disability, or any other categories protected by applicable federal or state law. All diverse candidates are encouraged to apply.