



**PENNSYLVANIA GOVERNOR'S OFFICE OF GENERAL COUNSEL (HARRISBURG)  
INSURANCE DEPARTMENT  
OFFICE OF CHIEF COUNSEL**

The Pennsylvania Governor's Office of General Counsel (OGC) seeks a licensed attorney for an entry level attorney position to support the litigation and regulatory functions of the Pennsylvania Insurance Department (PID). This position, which offers a hybrid schedule of three days in office per week, is located in Harrisburg's Capitol Complex. Salary and classification level will be dependent on the level of directly relevant experience possessed by the successful applicant.

The mission of PID is to provide a healthy regulatory environment that promotes a vibrant insurance marketplace to serve all consumers. The PID monitors the financial solvency of insurance companies, licenses insurance companies and producers, reviews and approves insurance policy language and rates, and coordinates the rehabilitation and liquidation of insolvent insurance companies.

This position will be involved in all aspects of insurance regulation administered by PID but will focus on administrative litigation (licensing actions/denials), financial regulation and solvency. Though not required, experience in insurance regulatory matters and/or administrative law, including litigation before administrative tribunals and the Commonwealth Court of Pennsylvania

The successful candidate in this position will be able to leverage the wealth of experience and knowledge held by the more seasoned members of the Office of Chief Counsel staff. The senior attorneys will serve as mentors, offering guidance, insight, and constructive feedback to help bring this successful candidate up to speed on navigating the complexities of this legal practice. The successful candidate will have an opportunity to develop essential skills, gain a deeper understanding of legal nuances specific to the Department, and build a foundation for legal success.

This position requires excellent written and oral communications skills, including an attention to detail, and a capability to facilitate in-person and remote (*e.g.*, phone, video conference) discussions. Exceptional interpersonal skills including the ability to foster trust and respect and to create friendly and collaborative internal working relationships with internal Commonwealth clients are a must.

OGC provides efficient, responsive legal services to the Commonwealth, the Governor, members of his cabinet and more than 30 executive branch agencies that conduct the business of the Commonwealth. This includes rendering legal advice and representation concerning matters and issues arising in connection with the operation of executive agencies under the Governor's jurisdiction, as well as select independent agencies. To learn more about OGC's mission and what it is like to be part of the OGC team, visit our website, at [www.ogc.pa.gov/careers](http://www.ogc.pa.gov/careers).

All candidates must have a Juris Doctor degree from an ABA-accredited law school and be a member in good standing with the Pennsylvania Bar. Interested applicants should send a cover letter setting forth interest in this position, resume, and writing sample (no more than 10 pages) not later than April 5, 2024, to [ogchiring@pa.gov](mailto:ogchiring@pa.gov), directed to Derek Riker, Deputy Chief of Staff., 333 Market Street, 17th Floor, Harrisburg, Pennsylvania 17101.

OGC is an Equal Opportunity Employer and is committed to a diverse workforce. The Commonwealth values inclusion as we seek to recruit, develop, and retain the most qualified people to serve the citizens of Pennsylvania. The Commonwealth does not discriminate on the basis of race, color, religious creed, ancestry, union membership, age, gender, sexual orientation, gender identity or expression, national origin, AIDS or HIV status, disability, or any other categories protected by applicable federal or state law. All diverse candidates are encouraged to apply.