



**GOVERNOR'S OFFICE OF GENERAL COUNSEL (HARRISBURG)
ASSISTANT COUNSEL
PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION**

The Pennsylvania Governor's Office of General Counsel (OGC) seeks a licensed attorney to serve as Assistant Counsel in the Pennsylvania Department of Environmental Protection (DEP) Office of Chief Counsel's General Law Division. This position is based in Harrisburg and will be classified as either an Attorney 1, 2, or 3 depending on the level of relevant experience possessed by the successful applicant.

The General Law Division serves DEP in the areas of contracting and procurement, grant administration (both contract drafting and management), bankruptcy, collections, real property, labor and employment, ethics, and Right-to-Know Law. DEP executes approximately 2,000 contracts a year and provides advice to and litigates on behalf of DEP's Human Resources Center. This Division also provides the Office of Chief Counsel statewide with critical information technology and legal analyst support.

Preferred candidates will have at least one (1) to ten (10) or more years of legal experience, ideally for a government agency, with experience in Commonwealth procurement practices being a plus for the ideal candidate. Transactional experience and some knowledge of drafting and reviewing contracts as well as experience with real estate transactions will be viewed favorably. Excellent interpersonal skills, including the ability to foster trust and respect and to create friendly and collaborative internal working relationships with Commonwealth clients are essential. This position requires the exercise of confidentiality and independent judgment.

The successful candidate for this position will have demonstrated: (1) solid legal research, analysis and reasoning capabilities; (2) good inter-personal and communication skills; (3) an ability to identify and resolve problems creatively and with professional discretion; (4) an ability and willingness to handle a variety of legal matters both independently and as part of a team; (5) an interest in and experience with litigation; and (6) an ability to interact and function effectively within both the greater legal community and a governmental organization.

OGC provides efficient, responsive legal services to the Commonwealth, the Governor, members of his cabinet and more than 30 executive branch and independent agencies, including DEP, that conduct the business of the Commonwealth. This includes rendering legal advice and representation concerning matters and issues arising with the operation of executive agencies under the Governor's jurisdiction, as well as select independent agencies.

In addition to the aforementioned legal experience, the candidate must have a Juris Doctor degree from an ABA-accredited law school and be a member in good standing with the Pennsylvania Bar. Interested applicants should send a cover letter setting forth interest in this position, resume, and writing sample (no more than 10 pages) **not later than September 12, 2022** to ogchiring@pa.gov, directed to Rodney R. Akers, Deputy General Counsel, 333 Market Street, 17th Floor, Harrisburg, Pennsylvania 17101. OGC is an Equal Opportunity Employer and is committed to a diverse workforce. The Commonwealth values inclusion as we seek to recruit, develop, and retain the most qualified people to serve the citizens of Pennsylvania. The Commonwealth does not discriminate on the basis of race, color, religious creed, ancestry, union membership, age, gender, sexual orientation, gender identity or expression, national origin, AIDS or HIV status, disability, or any other categories protected by applicable federal or state law. All diverse candidates are encouraged to apply.