



**GOVERNOR'S OFFICE OF GENERAL COUNSEL (HARRISBURG)  
ASSISTANT COUNSEL  
PENNSYLVANIA HEALTH INSURANCE EXCHANGE AUTHORITY d/b/a PENNIE™**

The Pennsylvania Governor's Office of General Counsel (OGC) seeks a licensed attorney to work as an Assistant Counsel for the Pennsylvania Health Insurance Exchange Authority d/b/a Pennie™ (Pennie). The position is based in Harrisburg and is intended to be classified as either an Attorney 1 or Attorney 2. The ideal candidate will have a minimum of two (2) years of legal experience with a preference for candidates possessing experience in administrative law or health insurance issues.

Pennie was created by Act 42 of 2019 to improve the accessibility and affordability of individual market coverage for Pennsylvanians through the creation of a state-based health insurance exchange and a reinsurance program designed to reduce costs. Pursuant to the Affordable Care Act, Pennie currently serves over 300,000 Pennsylvanians, providing them access to high-quality health insurance as well as financial assistance to help them afford it. Pennie provides unbiased enrollment assistance and support to help customers navigate the complicated and sometimes overwhelming process of picking the right plan for their health needs and budget. More information on Pennie can be found at <https://pennie.com>.

This unique opportunity requires a candidate that is flexible and prepared to move rapidly between legal issues. The successful applicant will work directly with the Chief Counsel advising Pennie's staff on the operation and oversight of the exchange. In addition to Pennie colleagues, the attorney will need to work with counsel for other agencies, attorneys from other exchanges and the federal government.

Duties will include, but are not limited to: litigating administrative cases before a hearing officer; drafting, negotiating, and managing Commonwealth procurements; preparing grant applications; advising Pennie's staff in various areas, including Pennie policies, program development, and compliant customer messaging; providing legal advice to Pennie's broker and navigator programs; addressing customer privacy and security issues; and any other duties assigned by the Chief Counsel. The selected candidate will need to be able to review federal and state statutes and regulations; draft pleadings, briefs, and other court filings; and appear in administrative forums and the Pennsylvania courts in cases of varying complexity. The individual will be required to work independently but with supervision of the Chief Counsel.

This Assistant Counsel will have excellent written and oral communications capabilities, attention to detail, and a familiarity with legal office technology. The candidate will have an ability to collegially and collaboratively provide timely advice to Pennie's Board of Directors, Pennie's Executive Director and other senior staff, considering agency business goals and needs. Solid interpersonal skills, including the ability to foster trust and respect and to create collaborative working relationships with internal Commonwealth clients, are essential.

OGC provides efficient, responsive legal services to the Commonwealth, the Governor, members of his cabinet and more than 30 executive branch agencies that conduct the business of the Commonwealth. This includes rendering legal advice and representation concerning matters and issues arising in connection with the operation of executive agencies under the Governor's jurisdiction, as well as select independent agencies.

In addition to the aforementioned minimum of two (2) years of relevant experience, the successful candidate must have a Juris Doctor degree from an ABA-accredited law school and be a member in good standing with the Pennsylvania Bar. Interested applicants should send a cover letter setting forth interest in this specific position, resume, and writing sample no later than **December 3, 2021**, to [ogchiring@pa.gov](mailto:ogchiring@pa.gov), directed to Rodney R. Akers, Deputy General Counsel, 333 Market Street, 17<sup>th</sup> Floor Harrisburg, Pennsylvania 17101.

OGC is an equal opportunity employer and is committed to a diverse workforce. The Commonwealth values inclusion as we seek to recruit, develop, and retain the most qualified people to serve the citizens of Pennsylvania. The Commonwealth does not discriminate based on race, color, religious creed, ancestry, union membership, age, gender, sexual orientation, gender identity or expression, national origin, AIDS or HIV status, disability, or any other categories protected by applicable federal or state law. All diverse candidates are encouraged to apply.