



**GOVERNOR'S OFFICE OF GENERAL COUNSEL (HARRISBURG)
UNIVERSITY LEGAL COUNSEL
PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION (PASSHE)**

Under the direction of PASSHE's Chief Counsel, this University Legal Counsel will provide general legal advice to assigned university administrative and academic officers and department heads, draft and review contracts, or perform other work as needed to serve the universities that comprise the State System of Higher Education and/or the Office of the Chancellor. This opportunity is based in Harrisburg, Pennsylvania, though some travel may be required from time to time.

The successful candidate for this position will have a minimum of three (3) years, with a preference for five (5) or more years, of relevant legal experience handling progressively complex matters; a demonstrated capability for legal research, analysis and reasoning; superior interpersonal and communication skills; an ability to identify and resolve complicated and sensitive problems creatively and with professional discretion; an ability and willingness to handle a wide variety of intricate legal questions both independently and as part of a team; and an ability to interact and function effectively in both an academic community and within a governmental organization. This position frequently requires a thoughtful exercise of confidentiality and independent judgment.

The Governor's Office of General Counsel provides efficient, responsive legal services to the Commonwealth, the Governor, members of his cabinet and more than 30 executive branch agencies that conduct the business of the Commonwealth. This includes rendering legal advice and representation concerning matters and issues arising in connection with the operation of executive agencies under the Governor's jurisdiction, as well as select independent agencies.

In addition to the aforementioned minimum of 3 years of pertinent experience, the successful applicant must have a Juris Doctor degree from an American Bar Association (ABA)-accredited law school, be a member in good standing with the Pennsylvania Bar, and complete successful interviews and background checks. Higher education, government and/or labor experience is preferred. Candidate must complete successful personal interviews and background checks. More detailed position, qualifications, and application-related information also is available on the Pennsylvania State System of Higher Education website, <https://www.schooljobs.com/careers/kutztownedu/jobs/3516923/staff-attorney>. Interested attorneys also may send a cover letter setting forth interest in this position, resume, and writing sample **no later than May 20, 2022**, to ogchiring@pa.gov, directed to Rodney R. Akers, Deputy General Counsel, 333 Market Street, 17th Floor Harrisburg, Pennsylvania 17101. OGC is an Equal Opportunity Employer and is committed to a diverse workforce. The Commonwealth values inclusion as we seek to recruit, develop, and retain the most qualified people to serve the citizens of Pennsylvania. The Commonwealth does not discriminate on the basis of race, color, religious creed, ancestry, union membership, age, gender, sexual orientation, gender identity or expression, national origin, AIDS or HIV status, disability, or any other categories protected by applicable federal or state law. All diverse candidates are encouraged to apply.