



**GOVERNOR'S OFFICE OF GENERAL COUNSEL (HARRISBURG)
ASSISTANT COUNSEL
PENNSYLVANIA DEPARTMENT OF HEALTH (DOH)**

The Pennsylvania Governor's Office of General Counsel (OGC) seeks an experienced attorney to advise the Department of Health's Division of Nursing Care Facilities on day-to-day legal issues and represent the Division in licensure actions before the Department of State and the Commonwealth Court of Pennsylvania. The position is located in Harrisburg.

Day-to-day legal issues include regulatory drafting, review of state and federal regulations, and legal analyses of issues relating to change of ownership, regulatory authority, and licensure actions. Additionally, counsel will be expected to provide advice on novel issues as they arise. Litigation relating to licensure actions involves review orders imposing civil monetary penalties, bans on admissions, restrictions on license, and other statutorily permitted sanctions. Additionally, counsel will be expected to represent the Division in administrative hearings before the Department of State and if needed, the Commonwealth Court. Counsel will also need to review and respond to records requests and subpoenas.

OGC seeks an attorney with a minimum of five (5) years of experience in administrative law and in litigation, both before administrative tribunals and state courts. The ideal candidate will have proven experience advising an agency in carrying out its regulatory function, as well as an ability to represent effectively the DOH client before administrative tribunals and courts to ensure the success of the Department's mission, which is, in part, to prevent and control the spread of disease.

The successful applicant will have solid written and oral communications skills, including an attention to detail. They will have an ability to collegially and collaboratively provide timely advice to the Secretary of Health and her Deputates, considering agency business goals and needs. Excellent interpersonal skills including the ability to foster trust and respect and to create friendly and collaborative internal working relationships with internal Commonwealth clients and other attorneys in the Department are a must.

The Governor's Office of General Counsel provides efficient, responsive legal services to the Commonwealth, the Governor, members of his cabinet and more than 30 executive branch agencies, including DOH, that conduct the business of the Commonwealth. This includes rendering legal advice and representation concerning matters and issues arising in connection with the operation of executive agencies under the Governor's jurisdiction, as well as select independent agencies.

In addition to the minimum of 5 years of relevant experience, the successful candidate must have a Juris Doctor degree from an ABA-accredited law school and be a member in good standing with the Pennsylvania Bar. Interested applicants should send a cover letter setting forth interest in this position, resume, and writing sample no later than **February 4, 2022** to ogchiring@pa.gov, directed to Rodney R. Akers, Deputy General Counsel, 333 Market Street, 17th Floor Harrisburg, Pennsylvania 17101. OGC is an equal opportunity employer and is committed to a diverse workforce. The Commonwealth values inclusion as we seek to recruit, develop, and retain the most qualified people to serve the citizens of Pennsylvania. The Commonwealth does not discriminate on the basis of race, color, religious creed, ancestry, union membership, age, gender, sexual orientation, gender identity or expression, national origin, AIDS or HIV status, disability, or any other categories protected by applicable federal or state law. All diverse candidates are encouraged to apply.