



**GOVERNOR'S OFFICE OF GENERAL COUNSEL (HARRISBURG/MECHANICSBURG)
ASSISTANT COUNSEL
PENNSYLVANIA DEPARTMENT OF CORRECTIONS**

The Pennsylvania Governor's Office of General Counsel (OGC) seeks a licensed attorney with qualifying litigation and/or administrative law experience to serve as Assistant Counsel in the Office of Chief Counsel for the Pennsylvania Department of Corrections (DOC). This mid-level position, based at DOC's headquarters in suburban Harrisburg, will be classified depending on the level of relevant experience possessed by the successful applicant. While based at the DOC office in the Harrisburg/Mechanicsburg area (1920 Technology Pkwy, Mechanicsburg), this position is eligible for a hybrid remote/in-office schedule at the discretion of the General Counsel.

DOC seeks an attorney with at least five (5) years of experience in employment litigation matters and/or administrative law, including litigation before administrative tribunals, the Commonwealth Court of Pennsylvania and the United States District Courts. The ideal candidate will have a familiarity with not only employment litigation but other labor relations matters or other analogous areas of law. For example, the applicant may have specific experience dealing with such entities as the State Civil Service Commission, the Pennsylvania Human Relations Commission, the Equal Opportunity Commission, and Unemployment Compensation Board of Review.

The successful candidate for this position will have demonstrated: (1) solid legal research experience, analysis and reasoning capabilities; (2) good interpersonal and communication skills; (3) an ability to identify and resolve problems creatively and with professional discretion; (4) an ability and willingness to handle a variety of legal matters both independently and as part of a team; and (5) an interest in and experience with litigation.

The Governor's Office of General Counsel provides efficient, responsive legal services to the Commonwealth, the Governor, members of his cabinet and more than 30 executive branch agencies, including the Department of Corrections, that conduct the business of the Commonwealth. This includes rendering legal advice and representation concerning matters and issues arising in connection with the operation of executive agencies under the Governor's jurisdiction, as well as select independent agencies. The mission of the Department of Corrections is to reduce criminal behavior by providing individualized treatment and education to inmates, resulting in successful community reintegration through accountability and positive change.

In addition to the aforementioned relevant legal experience, the candidate must have a Juris Doctor degree from an ABA-accredited law school and be a member in good standing with the Pennsylvania Bar. Applicants should send a cover letter setting forth their interest in the available position, resume, and writing sample (no more than 10 pages) not later than February 10, 2023 to ogchiring@pa.gov, directed to Derek Riker, Deputy Chief of Staff, 333 Market Street, 17th Floor, Harrisburg, Pennsylvania 17101. OGC is an equal employment opportunity employer and is committed to a diverse workforce. The Commonwealth values inclusion as we seek to recruit, develop, and retain the most qualified people to serve the citizens of Pennsylvania. The Commonwealth does not discriminate on the basis of race, color, religious creed, ancestry, union membership, age, gender, sexual orientation, gender identity or expression, national origin, AIDS or HIV status, disability, or any other categories protected by applicable federal or state law. All diverse candidates are encouraged to apply.