



GOVERNOR'S OFFICE OF GENERAL COUNSEL (HARRISBURG)
ASSISTANT COUNSEL (ATTORNEY 1 or 2)
PENNSYLVANIA DEPARTMENT OF HEALTH

The Pennsylvania Governor's Office of General Counsel (OGC) seeks an attorney who can advise the Department of Health (DOH) with respect to general legal issues in support of various DOH programs, including, but not limited to, the Bureau of Health Statistics and Registries, Bureau of Laboratories, Division of Home Health, and other areas. In accordance with OGC policy, a hybrid remote/in-office schedule of three days onsite in Harrisburg may also be available at the General Counsel's discretion. The position will be filled at the Attorney 1 or 2 level, dependent on experience and is an excellent opportunity for an attorney interested in developing expertise in the laws and processes applicable to Commonwealth government.

An ideal candidate will have familiarity with or an interest in developing expertise in the laws and processes applicable to Commonwealth government. The successful candidate will work closely with DOH's senior level attorneys in the handling of general legal matters which may include legal opinions, administrative litigation, regulatory matters, and entry-level procurement matters.

The successful candidate will assist senior level attorneys in advising DOH programs with respect to applicable state and federal laws. Additionally, this attorney will be expected to represent DOH in administrative hearings before the Department of State and, if needed, the appellate courts. Counsel will also need to review and respond to records requests and subpoenas.

This position requires excellent written and oral communication skills, attention to detail, excellent interpersonal skills, and the ability to foster trust and respect, including creating friendly and collaborative working relationships with colleagues and clients.

The Governor's Office of General Counsel provides efficient, responsive legal services to the Commonwealth, the Governor, members of his cabinet and more than 30 executive branch agencies, including DOH, that conducts the business of the Commonwealth. This includes rendering legal advice and representation concerning matters and issues arising in connection with the operation of executive agencies under the Governor's jurisdiction, as well as select independent agencies. To learn more about OGC's mission and what it is like to be part of the OGC team, visit our website, at www.ogc.pa.gov/careers.

The successful candidate must have a Juris Doctor degree from an ABA-accredited law school and be a member in good standing with the Pennsylvania Bar. Interested applicants should send a cover letter setting forth interest in this position, resume, and a writing sample of 10 pages or fewer **no later than June 30, 2023**, to ogchiring@pa.gov directed to Derek Riker, Deputy Chief of Staff, 333 Market Street, 17th Floor Harrisburg, Pennsylvania 17101. OGC is an equal employment opportunity employer and is committed to a diverse workforce. The Commonwealth values inclusion as we seek to recruit, develop, and retain the most qualified people to serve the citizens of Pennsylvania. The Commonwealth does not discriminate on the basis of race, color, religious creed, ancestry, union membership, age, gender, sexual orientation, gender identity or expression, national origin, AIDS or HIV status, disability, or any other categories protected by applicable federal or state law. All diverse candidates are encouraged to apply.