



GOVERNOR'S OFFICE OF GENERAL COUNSEL (HARRISBURG)
ASSISTANT COUNSEL (ATTORNEY 2 or 3)
PENNSYLVANIA DEPARTMENT OF HEALTH

The Pennsylvania Governor's Office of General Counsel (OGC) seeks an experienced attorney to advise the Department of Health's Bureau of Emergency Medical Services (EMS) on day-to-day legal issues and represent the Bureau in certification and licensure actions before the Department of State and the Commonwealth Court. The position is located in Harrisburg, Pennsylvania.

Day-to-day legal issues include regulatory drafting, review of state and federal regulations, legal analysis of issues relating to EMS Agency change of ownership, regulatory authority, and certification and licensure actions regarding EMS providers and agencies. Additionally, this Assistant Counsel will be expected to provide advice on novel issues as they arise. Litigation duties relating to certification and licensure actions will involve reviewing orders imposing civil monetary penalties, revocations, restrictions on license, and other statutorily permitted actions. Counsel will also need to review and respond to records requests and subpoenas.

OGC seeks an attorney with a minimum of four (4) years of experience in administrative law and in litigation, both before administrative tribunals and state courts. The ideal candidate will have demonstrated experience in advising an agency in the carrying out of its regulatory function, as well as the ability to ably represent EMS before administrative tribunals and courts to ensure the success of the Department of Health's overall mission.

The successful candidate will have excellent written and oral communications skills, including an attention to detail. They will have an ability to collegially and collaboratively provide timely advice to the Secretary of Health and her Deputies, considering agency business goals and needs. Solid interpersonal skills, including the ability to foster trust and respect and to create friendly and collaborative internal working relationships with internal Commonwealth clients and other attorneys in the Department are essential.

The Governor's Office of General Counsel provides efficient, responsive legal services to the Commonwealth, the Governor, members of his cabinet and more than 30 executive branch agencies that conduct the business of the Commonwealth. This includes rendering legal advice and representation concerning matters and issues arising in connection with the operation of executive agencies under the Governor's jurisdiction, as well as select independent agencies.

In addition to the minimum of 4 years of relevant experience, the successful candidate must have a Juris Doctor degree from an ABA-accredited law school and be a member in good standing with the Pennsylvania Bar. Interested applicants should send a cover letter setting forth interest in this position, resume, and writing sample (no more than 10 pages) no later than **March 11, 2022** to ogchiring@pa.gov, directed to Rodney R. Akers, Deputy General Counsel, 333 Market Street, 17th Floor Harrisburg, Pennsylvania 17101. OGC is an equal opportunity employer and is committed to a diverse workforce. The Commonwealth values inclusion as we seek to recruit, develop, and retain the most qualified people to serve the citizens of Pennsylvania. The Commonwealth does not discriminate on the basis of race, color, religious creed, ancestry, union membership, age, gender, sexual orientation, gender identity or expression, national origin, AIDS or HIV status, disability, or any other categories protected by applicable federal or state law. All diverse candidates are encouraged to apply.