



**GOVERNOR'S OFFICE OF GENERAL COUNSEL (HARRISBURG)
ASSISTANT COUNSEL
PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT**

The Pennsylvania Governor's Office of General Counsel (OGC) seeks an experienced transactional attorney to provide legal advice and representation to the Pennsylvania Department of Community and Economic Development's Office of Chief Counsel (DCED-OCC). Come join the OCC team as the Commonwealth launches a bold and comprehensive economic development strategy, the first such strategy launch in nearly two decades. During this transformative time of targeted economic growth, DCED-OCC will be on the forefront, providing legal counsel on innovative economic development initiatives.

The position is offered as an Attorney 02 or Attorney 03, commensurate with experience, and is based in the Harrisburg Capitol Complex with a hybrid telework schedule of three days in office per week at the Discretion of the General Counsel. The successful candidate shall represent DCED-OCC in matters of business financing contracts with private companies and community economic development organizations for the purpose of business development in the Commonwealth. This attorney will manage a full caseload of financing projects from commitment to closing, including drafting specialized transactional documents and negotiating the contract terms on behalf of DCED with borrower's counsel and counsel for third party lenders. Additionally, the successful candidate will negotiate, review, and draft grant agreements, interagency contracts, settlement agreements, and memoranda of understanding. The candidate shall provide counsel on a variety of transactional, regulatory and procurement matters.

Secondarily, the successful candidate will ensure compliance with the Local Government Unit Debt Act (LGUDA), supporting local government units as they borrow or restructure existing debt to ensure that statutory debt limitations are not exceeded. The candidate will also provide counsel to DCED's various tax credit programs which range from support for beginning farmers, tech start-ups, manufacturing enterprises, and educational organizations. The candidate will be required to work independently, but with supervision of the Chief Counsel and Deputy Chief counsels.

This position requires solid written and oral communications skills, attention to detail, exceptional interpersonal skills, and an ability to foster trust and respect, including creating collaborative and responsive working relationships with colleagues and clients.

The Governor's Office of General Counsel provides efficient, responsive legal services to the Commonwealth, the Governor, members of his cabinet and more than 30 executive branch agencies, including DCED. This includes rendering legal advice and representation concerning matters and issues arising in connection with the operation of executive agencies under the Governor's jurisdiction, as well as select independent agencies. DCED-OCC, as part of the Governor's Office of General Counsel, serves as counsel for a variety of program offices and authorities with the goal of promoting shared prosperity among all Pennsylvanians by supporting good stewardship of taxpayer funds and sustainable economic development.

In addition to the aforementioned experience, the successful candidate must have a Juris Doctor degree from an ABA-accredited law school and be a member in good standing with the Pennsylvania Bar.

Interested applicants should send a cover letter setting forth interest in this specific position, resume, and writing sample (10 page limit) no later than July 27, 2004, to ogchiring@pa.gov directed to Derek Riker, Deputy Chief of Staff, 333 Market Street, 17th Floor, Harrisburg, Pennsylvania 17101.

To learn more about OGC's mission and what it is like to be part of the OGC team, visit our website, at www.ogc.pa/careers. OGC is an equal opportunity employer and is committed to a diverse workforce. The Commonwealth values inclusion as we seek to recruit, develop, and retain the most qualified people to serve the citizens of Pennsylvania. The Commonwealth does not discriminate based on race, color, religious creed, ancestry, union membership, age, gender, sexual orientation, gender identity or expression, national origin, AIDS or HIV status, disability, or any other categories protected by applicable federal or state law. All diverse candidates are encouraged to apply.