



**GOVERNOR'S OFFICE OF GENERAL COUNSEL (HARRISBURG)  
ASSISTANT COUNSEL  
PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT**

The Pennsylvania Governor's Office of General Counsel (OGC) seeks an experienced transactions attorney to provide legal advice and representation to the Pennsylvania Department of Community and Economic Development's Office of Chief Counsel. The position is based in the Harrisburg Capitol Complex.

The successful applicant will ensure compliance with the Local Government Unit Debt Act (LGUDA), as well as respond to questions and problems from local government solicitors concerning LGUDA. This attorney also will manage a full caseload of business loan financing contracts from commitment to closing, including drafting specialized transactional contract documents, negotiating the contract terms on behalf of the agency with borrower's counsel and counsel for third party lenders. The selected candidate will need to be able to review federal and state statutes and regulations, advise on a wide variety of legal issues, draft pleadings, briefs, and other court filings, and appear in administrative forums and Pennsylvania courts in cases of varying complexity with LGUDA-related matters. Additionally, this attorney will serve as a back-up for DCED's primary counsel for all legal matters in connection with Pennsylvania's Right to Know Law, to include providing advice and recommendations to agency staff and drafting necessary legal response documents. The individual will be required to work independently, but with supervision of the Chief Counsel.

This position requires solid written and oral communications skills, attention to detail, exceptional interpersonal skills, and an ability to foster trust and respect, including creating collaborative and responsive working relationships with colleagues and clients.

The Governor's Office of General Counsel provides efficient, responsive legal services to the Commonwealth, the Governor, members of his cabinet and more than 30 executive branch agencies, including DCED, that conduct the business of the Commonwealth. This includes rendering legal advice and representation concerning matters and issues arising in connection with the operation of executive agencies under the Governor's jurisdiction, as well as select independent agencies.

In addition to the aforementioned experience, the successful candidate must have a Juris Doctor degree from an ABA-accredited law school and be a member in good standing with the Pennsylvania Bar. Interested applicants should send a cover letter setting forth interest in this specific position, resume, and writing sample no later than **December 17, 2021**, to [ogchiring@pa.gov](mailto:ogchiring@pa.gov) directed to Rodney R. Akers, Deputy General Counsel, 333 Market Street, 17<sup>th</sup> Floor, Harrisburg, Pennsylvania 17101. OGC is an equal opportunity employer and is committed to a diverse workforce. The Commonwealth values inclusion as we seek to recruit, develop, and retain the most qualified people to serve the citizens of Pennsylvania. The Commonwealth does not discriminate based on race, color, religious creed, ancestry, union membership, age, gender, sexual orientation, gender identity or expression, national origin, AIDS or HIV status, disability, or any other categories protected by applicable federal or state law. All diverse candidates are encouraged to apply.