



**pennsylvania**  
OFFICE OF GENERAL COUNSEL



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DEPARTMENT OF COMMUNITY  
& ECONOMIC DEVELOPMENT

**GOVERNOR'S OFFICE OF GENERAL COUNSEL (HARRISBURG)  
ASSISTANT COUNSEL  
PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT**

**THE POSITION:**

Are you seeking a career in public service which offers a fulfilling work experience creating economic development opportunities for communities across Pennsylvania? The Department of Community and Economic Development's Office of Chief Counsel (DCED-OCC) has an exciting opportunity for you. We are currently looking for an Assistant Counsel to serve as an Attorney 2 or 3 on our litigation/collections team. As a member of this team, you will provide legal services to various DCED economic development programs, all with the overarching goal of responsible stewardship of taxpayer funds, sustainable development initiatives, and operational transparency. In accordance with OGC policy, a hybrid remote/in-office three-day schedule onsite in Harrisburg may also be available at the General Counsel's discretion.

**DESCRIPTION OF WORK**

The successful candidate will manage a full caseload of litigation and collections matters, representing DCED before federal, state, and appellate courts. These matters are diverse in nature, including statutory construction issues of first impression; creditor representation in bankruptcy proceedings; sheriff sales and mortgage foreclosures; and local government issues under the Municipal Financial Recovery Act (Act 47). The successful candidate will have the opportunity to handle these matters from start to finish, taking full ownership of assigned projects while supported by experienced OCC litigators. Additionally, the candidate will represent DCED in administrative law proceedings, defending DCED determinations of its tax credit programs. Holding recipients of economic development incentives accountable for fulfilling their contractual obligations, including the job creation and capital investment within the Commonwealth, is a critical facet of economic development and of performance-based, good government. This position allows a candidate to contribute his or her legal talents for this important public service.

As a secondary assignment, the candidate will serve as one of the attorneys working on matters related to the Right to Know Law. Duties in this area include providing advice and recommendations to DCED staff and drafting all necessary legal response documents citing reasons for redaction and exemption.

The individual who holds this position must possess solid written and oral communications skills, attention to detail, exceptional interpersonal skills, and an ability to foster trust and respect, including creating collaborative and responsive working relationships with colleagues and clients.

DCED-OCC is part of the Governor's Office of General Counsel which provides efficient, responsive legal services to the Commonwealth, the Governor, members of his cabinet and more than 30 executive branch agencies, including DCED, that conduct the business of the Commonwealth. This includes rendering legal advice and representation concerning matters and issues arising in connection with the operation of executive agencies under the Governor's jurisdiction, as well as select independent

agencies. To learn more about OGC's mission and what it is like to be part of the OGC team, visit our website, at [www.ogc.pa.gov/careers](http://www.ogc.pa.gov/careers).

In addition to the aforementioned experience, the successful candidate must have a Juris Doctor degree from an ABA-accredited law school and be a member in good standing with the Pennsylvania Bar. Interested applicants should send a cover letter setting forth interest in this specific position and resume, to [ogchiring@pa.gov](mailto:ogchiring@pa.gov) directed to Derek Riker, Deputy Chief of Staff, 333 Market Street, 17<sup>th</sup> Floor, Harrisburg, Pennsylvania 17101. OGC is an equal opportunity employer and is committed to a diverse workforce. The Commonwealth values inclusion as we seek to recruit, develop, and retain the most qualified people to serve the citizens of Pennsylvania. The Commonwealth does not discriminate based on race, color, religious creed, ancestry, union membership, age, gender, sexual orientation, gender identity or expression, national origin, AIDS or HIV status, disability, or any other categories protected by applicable federal or state law. All diverse candidates are encouraged to apply.