



**GOVERNOR'S OFFICE OF GENERAL COUNSEL (HARRISBURG)
ASSISTANT COUNSEL
PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT**

The Pennsylvania Governor's Office of General Counsel (OGC) seeks an experienced transactional attorney to provide legal advice and representation to the Pennsylvania Department of Community and Economic Development's Office of Chief Counsel (DCED-OCC). The position is offered as an Attorney 2 or Attorney 3, commensurate with experience. The position is based in the Harrisburg Capitol Complex, but is currently eligible for a hybrid remote/in-office schedule of three days a week in the office, at the discretion of the General Counsel.

The successful candidate shall represent DCED-OCC in matters of business loan financing contracts with private companies and community economic development organizations for the purpose of business development in the Commonwealth. This attorney also will manage a full caseload of business loan financing contracts from commitment to closing, including drafting specialized transactional documents and negotiating the contract terms on behalf of the agency with borrower's counsel and counsel for third party lenders. Additionally, the attorney will negotiate, review and draft contracts, and provide counsel, support and guidance relating to numerous and sundry transactional, regulatory and legislative matters.

Secondarily, the incumbent will ensure compliance with the Local Government Unit Debt Act (LGUDA), as well as respond to questions from local government solicitors concerning LGUDA. The individual will be required to work independently, but with supervision of the Chief Counsel and Deputy Chief counsels.

This position requires solid written and oral communications skills, attention to detail, exceptional interpersonal skills, and an ability to foster trust and respect, including creating collaborative and responsive working relationships with colleagues and clients.

The Governor's Office of General Counsel provides efficient, responsive legal services to the Commonwealth, the Governor, members of his cabinet and more than 30 executive branch agencies, including DCED. This includes rendering legal advice and representation concerning matters and issues arising in connection with the operation of executive agencies under the Governor's jurisdiction, as well as select independent agencies. DCED-OCC, as part of OGC, serves as counsel for a variety of program offices and authorities with the goal of promoting shared prosperity among all Pennsylvanians by supporting good stewardship of taxpayer funds and sustainable economic development. To learn more about OGC's mission and what it is like to be part of the OGC team, visit our website, at www.ogc.pa.gov/careers.

In addition to the aforementioned experience, the successful candidate must have a Juris Doctor degree from an ABA-accredited law school and be a member in good standing with the Pennsylvania Bar. Interested applicants should send a cover letter setting forth interest in this specific position, resume, and writing sample no later than **March 28, 2023**, to ogchiring@pa.gov directed to Derek Riker, Deputy Chief of Staff, 333 Market Street, 17th Floor, Harrisburg, Pennsylvania 17101. OGC is an equal opportunity employer and is committed to a diverse workforce. The Commonwealth values inclusion as we seek to recruit, develop, and retain the most qualified people to serve the citizens of Pennsylvania. The Commonwealth does not discriminate based on race, color, religious creed, ancestry, union membership, age, gender, sexual orientation, gender identity or expression, national origin, AIDS or HIV status, disability, or any other categories protected by applicable federal or state law. All diverse candidates are encouraged to apply.