



**GOVERNOR'S OFFICE OF GENERAL COUNSEL
ASSISTANT COUNSEL
DEPARTMENT OF LABOR & INDUSTRY, OFFICE OF CHIEF COUNSEL
UNEMPLOYMENT COMPENSATION LEGAL DIVISION**

The Pennsylvania Governor's Office of General Counsel (OGC) seeks a licensed attorney to serve as Assistant Counsel in the Department of Labor & Industry (L&I), Unemployment Compensation (UC) Legal Division. This position will be classified as an Attorney 1, 2, or 3, depending on the level of relevant experience possessed by the successful applicant. This position will be based in Harrisburg, Philadelphia, or Pittsburgh and is eligible for a hybrid remote/in-office schedule of three days onsite at the discretion of the General Counsel.

The UC Legal Division is responsible for, among other services, providing legal support, representation, and advice to the primary client program areas, including the Office of UC Benefits Policy, the Office of UC Service Centers, and the Office of UC Tax Services.

The work involves representing the Department in administrative tribunals, trial courts, and appellate courts. Specifically, UC Division attorneys handle UC tax assessment/rate appeals; UC benefits appeals; and tax and benefits collection matters, which include negotiations with employers, lien executions, bankruptcy proceedings, civil proceedings, and prosecutions for the failure to remit UC taxes or the fraudulent receipt of UC benefits. UC Division attorneys also draft and review legislation, regulations, policies, and contracts and provide related legal advice. The work requires attorneys who possess excellent analytical and writing skills and are proficient in litigating before civil, criminal, and administrative tribunals. Knowledge of the UC Law is not necessary provided that the candidate otherwise has a genuine interest, good work ethic and solid litigation skills.

The successful applicant for this position should be interested in a dynamic litigation practice and will be able to demonstrate: (1) experience gained through practice of the law; (2) strong legal research, reasoning, analytical, and writing abilities; (3) independent thinking and proficiency in persuasive writing; (4) attentiveness to detail; (5) good work habits, including speed and efficiency; and (6) effective interpersonal and communication skills, including oral presentation. The position requires the exercise of confidentiality, independent judgment, and understanding.

Applicants must have a Juris Doctor degree from an ABA-accredited law school (or graduating in the current academic semester) and be a member in good standing with the Pennsylvania Bar (or sitting for the July 2024 PA bar exam). Interested attorneys should send a cover letter setting forth interest in this position, resume, and writing sample (no more than ten pages) not later than April 26, 2024, to ogchiring@pa.gov, directed to Derek Riker, Deputy Chief of Staff, 333 Market Street, 17th Floor, Harrisburg, Pennsylvania 17101. To learn more about OGC's mission and what it is like to be part of the OGC team, visit our website, at www.ogc.pa.gov/careers.

OGC is an equal employment opportunity employer and is committed to a diverse workforce. The Commonwealth values inclusion as we seek to recruit, develop, and retain the most qualified people to serve the citizens of Pennsylvania. The Commonwealth does not discriminate on the basis of race, color, religious creed, ancestry, union membership, age, gender, sexual orientation, gender identity or expression, national origin, AIDS or HIV status, disability, or any other categories protected by applicable federal or state law. All diverse candidates are encouraged to apply.